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22/3/2013 08:29

**BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION  
LIMITED**

Registered under the Industrial and Provident Societies Acts 1965 - 2002  
Registered Number: 29285R

**ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2012**

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**BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED**

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**ACCOUNTANTS' REPORT TO BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION  
LIMITED ON THE UNAUDITED ACCOUNTS**

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In accordance with the engagement letter we reported to the members on the unaudited accounts for the year ended 31 December 2012 set out on pages 3 to 8.

**RESPECTIVE RESPONSIBILITIES OF OFFICERS AND REPORTING ACCOUNTANTS**

The Society's officers are responsible for the preparation of the accounts, and they consider that the Society is entitled to opt out of an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

This report is made to the Society's members, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the accounts that we have been engaged to compile, report to the Society's members that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society's members, as a body, for our work or for this report.

It is your duty to ensure that the Society has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and results of the Society. You consider that the Society is exempt from the statutory audit requirement for the year.

We have only performed sufficient work to form the opinions expressed below. In particular we have not been instructed to carry out an audit of the accounts of the Society. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on whether the statutory accounts give a true and fair view.

**BASIS OF OPINION**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with accounting records kept by the Society, and making such limited enquiries of the officers of the Society as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

**OPINION**

In our opinion:

(a) the accounts are in agreement with the accounting records kept by the Society under s1 of the Friendly and Industrial and Provident Societies Act 1968:

(b) having regard only to, and on the basis of, the information contained in those accounting records the accounts have been drawn up in a manner consistent with the accounting requirements of the Friendly and Industrial and Provident Societies Act 1968 and the Industrial and Provident Societies Act 1965; and

(c) the Society satisfied the conditions for exemption from an audit of the accounts for the year specified in s4A(1) of the Act and did not, at any time within that year, fall within any of the categories of Societies not entitled to the exemption specified in s4A(3)..

**CROWE CLARK WHITEHILL LLP**

Chartered Accountants

Carrick House

Lypiatt Road

Cheltenham

Gloucestershire

GL50 2QJ

Date:

## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	£	2012 £	£	2011 £
Turnover	2		279,933		248,668
Cost of sales	3		205,515		179,559
<b>GROSS SURPLUS</b>			<b>74,418</b>		<b>69,109</b>
Other income	4		5,739		5,344
			<b>80,157</b>		<b>74,453</b>
<b>LESS: EXPENSES</b>					
Employee costs	5	37,847		33,949	
Premises costs	6	8,770		17,203	
Administration expenses	7	10,658		11,847	
Finance expenses	8	4,016		2,931	
			<b>61,291</b>		<b>65,930</b>
<b>NET SURPLUS FOR THE YEAR</b>			<b>18,866</b>		<b>8,523</b>

The notes on pages 4 to 8 form part of these accounts.

## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

BALANCE SHEET  
AS AT 31 DECEMBER 2012

	Note	2012		2011	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	9		225,341		230,203
<b>CURRENT ASSETS</b>					
Stocks		21,000		21,300	
Debtors	10	5,023		2,667	
Bank and cash balances		26,932		22,143	
		<u>52,955</u>		<u>46,110</u>	
<b>CREDITORS DUE WITHIN ONE YEAR</b>	11	<u>(11,749)</u>		<u>(15,551)</u>	
<b>NET CURRENT ASSETS</b>			<u>41,206</u>		<u>30,559</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>266,547</u>		<u>260,762</u>
<b>CREDITORS DUE IN MORE THAN ONE YEAR</b>	12		<u>(201,975)</u>		<u>(215,056)</u>
<b>NET ASSETS</b>			<u>64,572</u>		<u>45,706</u>
<b>RESERVES</b>					
At 1 January 2012		45,706		37,183	
Surplus		<u>18,866</u>		<u>8,523</u>	
			<u>64,572</u>		<u>45,706</u>

These accounts were approved and authorised for issue by the committee on behalf by:

and signed on its

**J Craven**  
Chairman

**M Bradley**  
Hon. Treasurer

**V Mackey**  
Secretary

The notes on pages 4 to 8 form part of these accounts.

## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**1. ACCOUNTING POLICIES****1.1 Basis of preparation of accounts**

The accounts have been prepared under the historical cost convention.

**1.2 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Land and buildings	-	2% straight line
Furniture, fittings and equipment	-	20 - 33% reducing balance

Depreciation is offset against the original government grant received to build the shop.

**1.3 Bonds**

This money can be used to assist the build and setting up of the village shop, with the intention to repay the individual Bondholders as a priority as soon as financial circumstances allow. Some bonds have been repaid or donated back to the shop during the year.

**1.4 Income and expenditure**

Income and expenditure are disclosed net of VAT.

**1.5 Grants**

Grants received towards the original build of the Shop are included on the balance sheet. The annual depreciation charge is offset against this each year.

**1.6 Going concern**

The Association depends on its existing bank facilities to meet its day to day working capital requirements. Current forecasts indicate that the Association expects to be able to operate within these facilities for the foreseeable future. These facilities are renewed annually and are not guaranteed for the period covered by the going concern review. The Association is not aware, however, of any circumstances that may adversely affect the renewal of these facilities. Accordingly, the Association believes it is appropriate to prepare the financial statements on the going concern basis.

**2. TURNOVER**

	2012	2011
	£	£
Shop income	277,989	246,751
IT Suite	1,089	1,047
Association memberships	855	870
	<u>279,933</u>	<u>248,668</u>

## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**3. COST OF SALES**

	2012 £	2011 £
Opening stocks	21,300	22,800
Purchases	205,215	178,059
Closing stocks	(21,000)	(21,300)
	<u>205,515</u>	<u>179,559</u>

**4. OTHER INCOME**

	2012 £	2011 £
Bond income	1,648	1,559
Other income	958	659
Rent receivable	3,120	3,120
Bank interest receivable	13	6
	<u>5,739</u>	<u>5,344</u>

**5. EMPLOYEE COSTS**

	2012 £	2011 £
Staff salaries	37,302	33,553
Staff training	545	396
	<u>37,847</u>	<u>33,949</u>

**6. PREMISES COSTS**

	2012 £	2011 £
Mackenzie Hall lease	700	596
Rates	164	405
Light and heat	5,635	5,060
Insurances	3,143	3,289
Repairs and maintenance	(872)	6,653
Rent deposit repaid	-	1,200
	<u>8,770</u>	<u>17,203</u>

## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2012

## 7. ADMINISTRATION EXPENSES

	2012 £	2011 £
Printing and stationery	590	943
Telephone and fax	1,028	1,853
Subscriptions	405	532
Equipment leasing	1,860	1,885
Sundry expenses	614	-
Consumables	2,472	2,132
Advertising	508	668
Legal and professional	450	365
Accountancy fees	2,720	3,160
Bad debts	11	309
	<u>10,658</u>	<u>11,847</u>

## 8. FINANCE EXPENSES

	2012 £	2011 £
Bank charges	1,568	1,326
Bond interest paid	-	664
Charity bank fee and interest	-	5
Corporation tax paid	2,448	800
Loss on sale of fixed assets	-	136
	<u>4,016</u>	<u>2,931</u>



## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**9. TANGIBLE FIXED ASSETS**

	Land and Buildings £	Furniture, fittings and equipment £	Total £
<b>Cost</b>			
At 1 January 2012	257,051	56,658	313,709
Additions	-	3,861	3,861
At 31 December 2012	<u>257,051</u>	<u>60,519</u>	<u>317,570</u>
<b>Depreciation</b>			
At 1 January 2012	40,513	42,993	83,506
Charge for the year	5,141	3,582	8,723
At 31 December 2012	<u>45,654</u>	<u>46,575</u>	<u>92,229</u>
<b>Net book value</b>			
At 31 December 2012	<u>211,397</u>	<u>13,944</u>	<u>225,341</u>
<i>At 31 December 2011</i>	<u>216,538</u>	<u>13,665</u>	<u>230,203</u>

**10. DEBTORS**

	2012 £	2011 £
Trade debtors	2,246	1,490
Other debtors	1,622	-
Prepayments and accrued income	1,155	1,177
	<u>5,023</u>	<u>2,667</u>

**11. CREDITORS:  
Amounts falling due within one year**

	2012 £	2011 £
Bank loans and overdrafts	3,133	7,787
Payments received on account	942	1,163
Trade creditors	1,647	-
Corporation tax	2,447	800
Social security and other taxes	598	2,112
Accruals and deferred income	2,982	3,689
	<u>11,749</u>	<u>15,551</u>

## BROCKWEIR AND HEWELSFIELD VILLAGE SHOP ASSOCIATION LIMITED

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**12. CREDITORS:****Amounts falling due after more than one year**

	2012 £	2011 £
Government grants received (See note 13)	199,851	208,574
Interest free bonds	2,124	6,482
	<u>201,975</u>	<u>215,056</u>

**13. GOVERNMENT GRANTS**

	2012 £	2011 £
At 1 January 2012	208,574	217,274
Released during the year	(8,723)	(8,700)
	<u>199,851</u>	<u>208,574</u>
At 31 December 2012	<u>199,851</u>	<u>208,574</u>